

Minutes: Regular Vestry Meeting – March 7, 2006

This meeting was called to order at 7:33pm by Rev. Lawrence, who opened with prayer. A quorum was present. Absent: K. Crabbe, L. Zara. Also attending: Rev. Patricia Moore.

Minutes of February 11, 2006 special meeting approved. [M-Wager, 2-Fritz, Unan.]

The vestry recessed to Executive Session to discuss matters of administration. Returning to regular meeting, the vestry approved the consent agenda. [M-Nykamp, 2-Wiuff, Unan.]

- Appointed Sharon Landon to the remaining term of Gerrie Congdon.
- Approved signatories to various church bank accounts.
- Approved the entirety of the Rev. Dr. R. Swanson's stipend for 2006 be designated housing allowance, not to exceed \$5,850.

To assure staff safety and campus security, the vestry approved re-keying all door and gate locks, and limiting distribution of keys to those with essential access need. New key-holders will post a deposit, which will be returned to them when they return their assigned keys to the Parish Administrator. An amount not to exceed \$1,200 was authorized. [M-Fritz, 2-Guilford, Unan.] David Mink and Parish Administrator Vicki Garcia will investigate whether our insurer will contribute to this project as a loss-prevention measure for them.

Treasurer John Nykamp presented financial reports and his analysis. These reports were accepted. [M-Guilford, 2-Foster, Unan.]

Sanctuary budget. Rev. Lawrence updated vestry on this initiative. Special fund-raising events are being chaired by David Bruce. It appears likely that in October we will hire a congregational developer.

Rev. Lawrence noted he had reaffirmed with Maureen Green the parish's deep appreciation for the Steinway piano, which she purchased to accompany the Santa Rosa Children's Chorus, and which use she has expanded to artistic and liturgical purposes in Farlander Hall.

Vestry members reviewed their responsibilities at all Sunday services to welcome newcomers and highlight upcoming events. They will become a 'blue ribbon team' so they can be readily identified to answer questions and provide information about our parish.

Members reviewed preliminary plans for an all-parish meeting May 19-20, and brainstormed ideas for the expected outcomes of that meeting. This will be studied and then more fully discussed at the next vestry meeting.

As staff and parishioners quickly move into new communications technologies, it is important to maintain the most effective voice and eMail links, especially with our Rector. The vestry approved payment of the monthly service costs of Rev. Lawrence's Blackberry wireless device. [M-Nykamp, 2-Wiuff, Unan.]

Dates were set for next year's annual vestry retreat which follows the parish's annual meeting and the election of new vestry members. These dates will be February 9-11, 2007. Staff will work to secure meeting and lodging at the Westminster Woods Center, Occidental, which was a good cost-effective choice for this year's sessions.

The meeting was adjourned at 9:53pm. Next meeting: March 28, 7:30pm.