

**Minutes: Regular Vestry Meeting – May 2, 2006**

[Note: This meeting rescheduled from April due to Bishop nominees' visit.]

This meeting was called to order at 7:40pm by Rev. Lawrence, who opened with prayer. A quorum was present. Excused: H. Anderson, K. Crabbe, and Rev. Patricia Moore. Absent: S. Landon, D. Wiuff, and L. Zara. Also attending: Jacob Kells.

The Minutes of the meeting of March 28 were approved without change. [M-Nykamp, 2-Mink, Unan.]

The vestry approved the consent agenda. [Unan.]

- Affirmed the Outreach Commission's recommendation to grant \$100 per month for the next 12 months to The Living Room, to be used at the sole discretion of the executive director for special emergency needs of individual clients. This grant will be provided from available Outreach funds.

A grant of \$1,000 per year for 5 years to join Habitat for Humanity of Sonoma County was recommended by the Outreach Commission and affirmed by the vestry. [M-Wager, 2-Hickey, Unan.]

The Sanctuary Project. Rev. Lawrence gave a top-line briefing on the project.

- Our financial grant request to Trinity Church (NYC) will formally be submitted in early November, with their response expected by December 1.
- Kathy and David Bruce have begun hosting at-home discussion groups to raise awareness of the project and to harvest opinions and suggestions for strengthening the project. David is leading a special financial appeal which has begun receiving pledges and contributions. Next group meets May 13.
- Friday evening Sanctuary services will return beginning May 12 and continue through the summer. Using different musical forms and musicians will continue; the worship team is not ready to commit to providing only one musical setting for this evolving service.

Our new ministries development intern, Jacob Kells, outlined the work he has done and his plan for support of the Numina Center and the Sanctuary Project. Kells works 20 hours per week, and is six weeks into his nine-month internship. For the Sanctuary Project he follows the considerable research of Kayleen Asbo and the insights of Rev. Lawrence's visioning teams, to provide a profile of the typical young adult in Santa Rosa, detailing the demographic data and their spiritual lives, then developing a publicity strategy for the project.

For the Numina Center, Kells is working with Rev. Patricia Moore and the center's board of directors, to research and develop a comprehensive strategy to improve Numina's visibility in the community, and to provide the directors with specific publicity action-steps to increase awareness of events.

Rev. Lawrence hopes that Kells will also find time to recommend specific enhancements to Incarnation's website -- using his Sanctuary Project findings and Numina insights -- that will appeal to those target audiences. The vestry expressed their great appreciation and enthusiasm for the results and the planning work that Kells has accomplished. They strongly support and endorsed Rev. Lawrence's proposed change to his internship that consolidates his current 9-month intern period, paid at half-time, with a planned additional 9-month intern period, paid at half-time, which now brings him to full-time status for the remainder of a single internship. [M-Fritz, 2-Wager, Unan.]

Rector's Warden Jennifer Foster advised of progress on negotiating to purchase the vacant lot. Revisions are underway to our offer-to-purchase, and the purchase committee is refining our cash flow projections for the near-term period following our taking ownership.

Financial statements for March were explained by Treasurer John Nykamp, and then accepted as submitted. [M-Foster, 2-Baier, Unan.] Of particular note was Nykamp's caution that income from pledged offerings appears to be over our planned level for this time in the year by about \$28,000. However, this over-amount is deceptive because several pledgers have already fully paid their entire yearly pledge and there are many pledgers who have not begun to pay any amount on their monthly pledge commitments.

(Financials ctd.) Nykamp will work with the stewardship committee to analyze and provide a more accurate picture of what is happening – and projected – for pledged income. Costs and expenses are within a reasonable range around our budget projections.

Members reviewed their role and accountabilities where they are assigned as vestry liaison to a commission or ministry. They delayed fuller discussion to a better-attended meeting. Senior Warden Foster urged members to assure their liaison ministries used prayer to open and set the tone for their meetings.

Don Baier distributed the American Red Cross booklet, *5 Actions for Emergency Preparedness*, he received at the Cherry Street Historic District board's meeting. Baier will continue to represent us with this organization as we forge a relationship with our neighbors. There are currently no residents of this adjacent neighborhood who are members of our parish.

Rev. Lawrence will ask Vicki Garcia to provide the Clerk an events calendar with specific dates, where known, to be posted to the vestry bulletin board. Greater involvement of vestry members in parish events is the desired goal.

To facilitate earlier communication of vestry meeting action, it was agreed that the Clerk will post an 'approved draft' of a meeting's Minutes to the parish website and the Farlander bulletin board, in anticipation of formal vestry approval of the Minutes at their next meeting.

The meeting adjourned at 9:27pm. Next scheduled meeting is May 30 at 7:30pm.