

# CHURCH OF THE INCARNATION

## Minutes: Regular Vestry Meeting - June 26, 2007

Reverend Lawrence called the meeting to order at 7:30 p.m.

**Present:** M. Asbo, L. Benjamin, J. Cramer, W. Fritz, M. Guilford, M. Keene, M. Hickey, P. Lancaster, M. Landon, D. Mink, J. Nykamp, M. Wager

**Excused:** C. Miller

**Also Present:** J. Foster

### **Approval of Minutes of the May 22, 2007 Meeting.**

[M-Nykamp, 2-Wager, Unan]

**Financial Statement for May, 2007:** There was no Financial Report presented for May, since J. Nykamp was in Mexico on the Parish mission. He will complete the report and distribute it to the Vestry on line.

J. Nykamp announced that the on-line parish calendar will be up soon. They are currently checking it for accuracy and completeness. Initially, it will only show the current month, but eventually will be able to project to future months.

**Consent Agenda:** The Consent Agenda consisted of approval of \$1,154 from Outreach Funds for the following:

- Support Diocese of Louisiana's summer "Camp Ubuntu" for children who lost homes, families, schools, belongings in Katrina - \$300.
- Purchase of supplies to decorate boxes of granola bars to be sent from Incarnation children to Camp Ubuntu - \$200.
- Purchase supplies for brown bags given to homeless folks, with notes from Incarnation kids summer camp - \$330.
- Underwrite reservation fee at St. Dorothy's Rest for TLR clients retreat - \$324.

### **Motion to Approve**

[W. Fritz, 2-Mink, Unan]

**Stewardship Committee:** J. Foster reported that the pledge status letters were done and had been mailed, except for those that could be hand delivered. They consisted of three tiers: those parishioners who were behind in their pledges, those who were far behind in their pledges, and those who had previously pledged but had not yet done so this year. As of the date of this meeting, the Stewardship Committee had not yet scheduled their next meeting, but they announced they will meet soon.

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**Sanctuary Project:** Rev. Lawrence announced that the \$100,000 grant for the Sanctuary Project had been approved by the Trinity Foundation. The grant provides for three years of funding, to be distributed at \$37,000 for year 1, \$33,000 for year 2, and \$30,000 for year three.

M. Landon volunteered to get a cake and 200 "100 Thousand Dollar" candy bars for a celebration.

**Executive Session:** The Vestry now went into executive session to discuss personnel matters.

**Status of the Purchase of the Corner Lot:** The Vestry having come out of executive session, J. Foster announced that the contract language as proposed by the seller had been reviewed and approved by the Church's attorney. The contract will be prepared immediately for signature of both parties, and the sale will proceed.

**Building and Grounds:** D. Mink announced that only one bid out of six contacts had been received regarding air conditioning for the church, and that was for \$13,130. In addition, the Church would have to have an electrician do the necessary electrical preparation work and buy our own permits. It was the consensus of the Vestry that we would need at least one more bid before deciding to proceed. D. Mink will continue making contacts to solicit more bids.

D. Mink also announced that estimates for new flooring in Farlander Hall were from \$13,000 to \$23,000 depending upon the grade of flooring used. This was for vinyl-type flooring and not carpet.

**St. Andrew's Mission:** L. Benjamin announced that St. Andrews had received three (3) recent grants: \$1,500 from St. Patrick's Episcopal Church in Kenwood; \$3,000 from Episcopal Community Services; and \$1,000 in a private donation. The grants from St. Patrick's and Episcopal Community Services will be used to purchase a dishwasher and make facility improvements to the Mission's kitchen.

**Approval of the Parochial Report:**

**Motion to Approve:**

[M. Guilford, 2-J. Lancaster, Unan.]

The meeting adjourned at 9:40 p.m. The next scheduled meeting is July 24, 2007 at 7:00 p.m.  
Prepared July 22, 2007 by Patrick Lancaster, Clerk.